



# Parent's & Family MEETING MINUTES

DATE: Tuesday 8<sup>th</sup> March 2022

TIME: 1930HRS

LOCATION: Holy Family Library

MEETING COMMENCED: 1930HRS

NAME	POSITION	ATTENDANCE
Geoff Oakley	<i>President (elected)</i>	Present
Tara Kelly	<i>Secretary (Elected)</i>	Present
Jackie Booth	<i>Treasurer (Elected)</i>	Present
Zena Montgomerie	<i>Social Media Publisher</i>	Present
Melanie Rutherford	<i>Member</i>	Present
Thushani Jayasinghe	<i>Member</i>	Present
Leeann Agnew	<i>Member</i>	Present
Margie Locke	<i>School Principal</i>	Present
Mel Jenner	<i>Social Media Publisher</i>	Apologies
Kirsten Drengenberg	<i>Member</i>	Apologies

**1. WELCOME & School Prayer**

Welcomed attendees, introduced each other to new members & prayer

**2. MINUTES and ACTIONS OF PREVIOUS MEETING**

Reviewed and discussed

**3. GENERAL BUSINESS**

**3.1 Principal's Report**

- See attached

**3.2 Treasurer's Report (Financial Budget Update)**

- Balance \$16880.31
- No in or out this year to report so far

**3.3 Events & Fundraising**

- Red Nose Day, date set Friday 25<sup>th</sup> March 2022. Student to wear red with their uniform. Gold coin donation. Proceeds to go to the Ronald McDonald House Orange. Flyer to go out on compass & in newsletter.
- Sunny Corner Trail Bike Weekend, September. Need to contact Central Tableland Motorcycle Club to organise. Volunteer roster to be planned. 3 hour blocks.

**3.4 Mother's Day**

- Thursday 5<sup>th</sup> May 2022. RSVP this year to allow for liturgy and catering. Possibly limit number for the liturgy and open up for morning tea. Discussed moving the morning tea to the top oval to allow higher numbers.



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### 3.5 Covid Update

- Restriction easing slowly throughout the term.
- Parents and visitors are now allowed onsite.
- Assemblies will be separated for the remainder of this term – Infants & Primary alternating weekly.

### 3.6 Correspondence In/Out

- Nil correspondence in.

### 3.7 New Business

- Social Media Publisher – Mel Jenner & Zena Montgomerie.
- Informed new members of the individual year FB groups.
- Seesaw discussed – hoping for more consistency across the year groups.
- Discussed the possibility of P&F funds to be used to help pay for tissues rather than each family supplying for the school. This was agreed by all. Will chat with Jenny & Jane to find out the cost and amount that would be required for each school year, beginning next year.
- Geoff asked if Margie could organise a time for the teachers to meet the P&F committee. Looking at a Friday towards the end of March.
- Suggestion made to have a mural painted on the wall behind the new mural. Will look at some possibilities and get some costs.

## 4. NEXT MEETING

WHEN: Tuesday 1<sup>st</sup> April 2022

TIME: 1930hrs

VENUE: Holy Family Library (Social distancing and Masks)

**MEETING CONCLUDED: 2042HRS**



## Parent's & Family MEETING MINUTES

ACTION LOG				
Meeting Date	Item/ Issue	Action required	Responsibility	Status
08/02/2022	Ideas	Committee to email ideas for fundraisers	GO	Ongoing
	Gazebos	Locate gazebos purchased last year	ML	Completed
	Templates	Develop template for agenda and minutes	GO	Completed
08/03/2022	Red Nose Day	Flyer	TK	Ongoing
		Red Boxes/Buckets	JB	
		Contact Ronald McDonald House Orange	GO	
	Sunny Corner	Contact Organisers	GO	Ongoing
	Mother's Day	RSVP, organize new location	ML	Ongoing
	Supply of Tissues	Get costs/amount required	J&J	Ongoing
	Wall Mural	Look at artist options	TK	Ongoing



# Parent's & Family MEETING MINUTES



HOLY FAMILY CATHOLIC PRIMARY SCHOOL

*Gathered In Love*

P & F Meeting 1/3/21

Principal's Report

- Prayer.
- Our school community is excited to know we can now invite and welcome our parents back on site. In trying to achieve a balance of implementing COVID safe measures and moving to whole school events K-6, our school has decided to move gradually towards this.
- We have been challenged to manage our school safely and prioritise the health and well being of staff and students. This we are continuing to do.
- We are planning to gradually return to some normality where rather than whole school assemblies and liturgies K-6 we will gather in smaller cohorts and parents will be welcomed to attend.
- We begin this with our first Assembly for the year for Primary Cohorts 3-6 in Week 8. The calendar for this is in this week's newsletter.
- Ash Wednesday Mass will be held in our hall tomorrow. This will be attended by our Primary 3-6 students and their teachers. As we ease into relaxed restrictions we look forward to being able to gather to celebrate Mass as a whole school community.
- The ICAS results for last year were finally received by the school and we were able to publish them in this week's newsletter. It is always wonderful to see the students who challenge themselves to participate and achieve in these tests.
- We have had success in sporting events – sport being the one area we were able to participate in with all the restricted COVID protocols we were enmeshed in.
- Our AFL teams, both girls and boys, were successful in the Paul Kelly Cup last week and progress to the Regional Finals in Orange tomorrow. It is always a testament to our students when teachers communicate with pride, students' performances demonstrating skill, sportsmanship and pride in their school.
- Holy Family School convened a successful Eastern Region Swimming Carnival yesterday at the Manning Aquatic Centre. Our Gazebo with Holy Family School trademarked on it was used at the carnival. Thankyou to our P& F for the gazebos that will be put to good use in the future.
- Our Cross Country events in Weeks 10 & 11 will see us welcome parents to our school. We will be sure to have a COVID safe plan for this and further communication will be given using the newsletter and compass portal.
- Parents can now attend meetings with their child's teacher if required.

Margie Locke  
Acting Principal  
1/3/22